



Auburn Community Unit District No. 10



606 North Street
Auburn, Illinois 62615
Dr. Darren Root, Superintendent
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This letter is to inform parents of the school policy for administering Tylenol and all other over-the-counter medication to students at school. Auburn School District maintains the highest priority for the safety of all students, and we follow the Illinois State Board of Education and the Illinois Department of Human Services as well as the rules as prescribed in the Illinois School Code.

The purpose of administering medication in school is to help each student maintain an optimal state of health to enhance his or her education. The administration of medication to students should be discouraged unless absolutely necessary for the student's health as per the Illinois School Code describes 105 ILCS 5/10-22.21b. The intent of these guidelines is to assure safe administration of medications for those students who require them. All medications given in school, including all prescription and all non-prescription drugs such as Tylenol (Acetaminophen), Advil (ibuprofen), and cough medication including cough drops shall be prescribed by a licensed prescriber on an individual basis as determined by the student's health status. All over-the-counter medication such as Tylenol (Acetaminophen), Advil (ibuprofen), and cough medication including cough drops, or any other over-the-counter medication will no longer be administered to students unless all of the following criteria are met:

1. **Provide the medication** to the school in the original **unopened** container from the manufacturer and with your child's name affixed to the container.
2. Submit a **written order from your child's physician**.
3. Submit a **written request and permission by the parent**.

If you need additional authorization forms they are available in the building offices or on the school website under "Student Forms". If you have any questions, please contact school nurses Jennifer Kessler at the Elementary School 217-438- 6916/Middle School 217-439-6919 or Nikki Norris at the Junior High 217-628-3414/High School 217-438- 6817.